



Coaches Qualifications & Responsibilities

1. The Head Coach is responsible for all business of the team on and off the field. The Team Manager or First Assistant Coach may fill in as designated.
2. Head Coaches are responsible for the action of their players and spectators. Violation of the Code of Conduct, including unsportsmanlike conduct or abusive language or profanity will not be tolerated from coaches, parent volunteers, players or spectators.
3. All equipment issued to Head Coaches must be returned to SDYS after each season. Head Coaches will be required to provide SDYS with a deposit check in the amount of \$100 as security against the equipment issued. The deposit will be applied against any missing equipment.
4. Eligibility criteria for Coaches include:
 - 4.1. Meet all basic ASA requirements and SDYS requirements.
 - 4.2. Must agree to and sign the Coaches Code of Conduct and agree to comply with all SDYS Rules and Regulations.
 - 4.3. Must have no disciplinary actions due to violation of Code of Conduct for at least one calendar year prior.
 - 4.4. Must submit a Coaches Application form to the Coaches Commissioner, affirming willingness to fulfill the commitment expected, including time commitment and team management.
 - 4.5. Must be recommended for approval by the Coaches Commissioner and approved by the Board.
5. Each Recreation team shall have a minimum adult volunteer staff consisting of one Head Coach, one Assistant Coach, and one Team Manager/Parent. A second Assistant Coach and up to two Assistant Team Managers/Parents may be added.
6. All adult volunteer coaching staff, and any parent volunteers who assist on the field during practices and pre-game warm-ups, must have the approval of the Coaches Commissioner and the Board. An approved ASA Background Check is required of all adult volunteer staff, including team managers and on-field parent volunteers. SDYS will pay for up to six Background Checks per team, two being women (recommended three Coaches and three Team Manager/Parents).
7. There must be an adult female 18 years of age or older present at all practices, games or functions conducted by the team to ensure the welfare of the players and must remain with the players until an adult picks them up. A female adult must accompany players in the 8U and 10U divisions to the restrooms during practices and games and players in the 12U and 14U must use the buddy system or have an adult female present.
8. Players may not be left unattended after a practice or game, and the Head Coach/Team Manager are responsible to ensure the player is accompanied until picked up by a parent or authorized guardian.
9. Coaches are required to complete the minimum required courses and clinics conducted by or sanctioned by SDYS, though are encouraged to attend all course and clinics offered. The following table outlines the criteria for each Coach Level:

Coaches Level	Background Check	Mandatory Coaches Meeting	ASA ACE Certification	SDYS Coaches Clinic	ASA Coaches Clinic
All-Star Head Coach	Required	Required	Required	Optional	Required
All-Star 1st Assistant	Required	N/A	Required	Optional	Required
All-Star Assistant	Required	Optional	Optional	Optional	Optional
Recreation Head Coach	Required	Required	Required	Optional	Required
Recreation 1st Assistant	Required	Optional	Optional	At least one of these is required	
Recreation Assistant	Required	Optional	Optional	Optional	Optional
On-Field Parent Volunteer	Required	Optional	Optional	Optional	Optional

10. If written team policies are provided to players by the Head Coach, such rules must first be submitted to the Division Representative for review and approval by the Rules and Protest Committee. Notification of disapproval will be provided within seven (7) days after submittal
11. It is the Head Coaches' responsibility to report any of the following to a board member with immediate notification of the Vice-President: violation of code of conduct, apparent drops from the team, or any activity which may prevent a safe and positive on and off-field environment for the players. Player drops must be reported within 24 hours of Head Coach notification.
12. Head Coaches are to contact the Umpire in Chief concerning questions about league rules. Any other matters that a manager would like bring to the attention of the Board are to be reported to the Division Representative, President, Vice-President, or Coaches Commissioner. Any reported issues will be reviewed by the representative and the President for review and further action, including placement on the Board's agenda at the next regular board meeting.
13. The Head Coach is responsible to ensure an accident form for any injuries is completed and submitted to the Equipment and Safety Commissioner within 24 hours of the injury
14. Coaches are to maintain professional conduct at all times per the Code of Conduct. Charges of misconduct should be submitted to the President, Vice-President, or Coaches Commissioner, if concerning a Coach or on-field Parent Volunteer. Any complaints will be reviewed with the President for appropriate response and follow-up.